



Department of Public Works
Engineering Division
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February 19, 2024

**NOTICE OF ADDENDUM
ADDENDUM 1
CONTRACT NO. 9497
STREETS WEST FACILITY HVAC AND LIGHTING UPGRADE**

Revise and amend the contract document(s) for the above project as stated in this addendum, otherwise, the original document shall remain in effect.

CHANGES TO CONTRACT:

- 1 1 The pre-bid walkthrough was listed to happen on 3/12/2024 at 12:00 **a.m.** (midnight) The time is incorrect.
 - A Pre-bid walkthrough will happen on 3/12/2024 at 12:00 **p.m.** (noon)

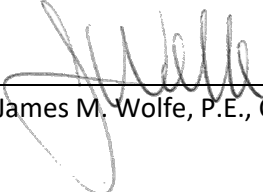
Please acknowledge this addendum on page E1 of the contract documents and/or in Section E: Bidder's Acknowledgement on Bid Express.

Electronic version of these documents can be found on the Bid Express web site at:

<http://www.bidexpress.com>

If you are unable to download plan revisions associated with the addendum, please contact the Engineering office at 608-266-4751 receive the material by another route.

Sincerely,



James M. Wolfe, P.E., City Engineer

JMW:ks

SECTION A: ADVERTISEMENT FOR BIDS AND INSTRUCTIONS TO BIDDERS

REQUEST FOR BID FOR PUBLIC WORKS CONSTRUCTION CITY OF MADISON, WISCONSIN

A BEST VALUE CONTRACTING MUNICIPALITY

PROJECT NAME:	STREETS WEST FACILITY HVAC AND LIGHTING UPGRADE
CONTRACT NO.:	9497
SBE GOAL	2%
BID BOND	5%
SBE PRE BID MEETING (2:00 P.M.)	4/16/2024
PRE-BID WALK THROUGH	3/12/24
PREQUALIFICATION APPLICATION DUE (2:00 P.M.)	4/18/2024
BID SUBMISSION (2:00 P.M.)	4/25/2024
BID OPEN (2:30 P.M.)	4/25/2024
PUBLISHED IN WSJ	2/22, 2/29, 3/7, 3/14, 3/21, 3/28, 4/4, 4/11 & 4/18/2024

SBE PRE BID MEETING: Pre-Bid Meetings are being held virtually. Advance registration is required. Visit the SBE Meeting web page on Engineering's web site:

<https://www.cityofmadison.com/engineering/developers-contractors/contractors/how-to-bid-public-works-contracts/small-business>.

Questions regarding SBE Program requirements may be directed to Tracy Lomax, Affirmative Action Division. Tracy may be reached at (608) 267-8634, or by email, TLomax@cityofmadison.com.

PRE-BID WALK THROUGH:

One pre-bid conference will be conducted for the purposes of a pre-bid walk through and all bidding contractors are encouraged to attend.

1. The meeting will be held on 3/12/2024 at 12:00 p.m. at the West Streets Facility located at 1501 W Badger Rd. in Madison, WI. Meeting will start in the main entrance lobby. This will be the only opportunity for bidding contractors to walk through the site. An alternate date may be selected in the event of inclement weather as determined solely at the discretion of the City Project Manager.
2. City Staff will be on hand to conduct the building walk through, discuss the plans, specifications and expectations of the contract.

BID OPENING NOTE

The bidder must completely fill in the base bid. After the initial bid advertisement and prior to bid opening, the City will establish a Construction Budget Dollar Value. The City will open all bids, and if any single responsible bidder submits a base bid that is below the Construction Budget Dollar Value, City staff will make a recommendation to award the contract. The City shall have the right to reject all bids regardless of the value of the bids submitted. In the event that a single bid is submitted, opened, but rejected, the City will not publish the dollar amount of the bid submitted.

QUESTIONS, CLARIFICATIONS, AND REQUESTS FOR ALTERNATES:

If needed, the City of Madison shall publish an addendum or addenda to respond to any questions, clarifications, or requests for substitutes.

1. Any questions or requests for clarifications regarding plans and specifications shall be submitted directly to the City Project Manager. All responses will be held and published by the City of Madison in the form of a bidding addendum.
2. Requests for alternates or substitutions shall be done according to Specification 01 25 00 and other specifications as necessary. Submit all materials to the City Project Manager via email.